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17th October 2016

Dear Parent/Carer

RE: Parent Governor Vacancy - Our School Needs You!

The Governing Body at Victoria Park Primary Academy currently has a vacancy for a Parent Governor. We would like to invite parents, who think they can make a positive contribution to the school, to apply.

I must advise you that all Governors are required to complete a declaration form and a criminal disclosure application form. This is a standard process to safeguard our children.

Application forms are available by personal collection from the school reception.

Applications are to be returned to the school office by Friday 18<sup>th</sup> November 2016.

If there are more than two applications, a ballot of parents will be held, and the one with the most votes will be elected.

May I take this opportunity to thank you in advance for your support in this matter, If you would like to discuss the role of a Parent Governor, there will be opportunity to speak to myself or one of our existing governors in the main hall during Parents evening on 2<sup>nd</sup> November 2016. I look forward to seeing you there!

Yours sincerely

HMORP

Hayley Mapp Headteacher

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