

18th October 2016

Dear Parents/Carers

PARENTS' EVENING

Parents' Evening for your child's class is on Wednesday 2nd November from 3.30 – 7.00 p.m. As always meetings such as these are very important as they give you the opportunity to discuss your child's work and progress. Please can you return the attached proforma indicating whether you will be attending the meeting with your preferred appointment time.

Please return the appointment slip by Thursday 20th October. The teachers will then send you an appointment time.

We look forward to seeing you on 2nd November.

Yours sincerely

Hayley Mapp
Headteacher

PLEASE RETURN THIS FORM BY THURSDAY 10th February

I will be attending the Parents' Evening on Wednesday 2nd November to discuss my child's progress.

If you have more than one child at the school, please write all your children's names on each form so that we can make sure that their teachers give you a different appointment time for each class.

Please tick a time that is suitable:

- 3.30-4.00 4.00-4.30 4.30-5.00 5.00-5.30
6.00-6.30 6.30-7.00

Your name: _____

Child's name: _____ Class: _____

Child's name: _____ Class: _____

Child's name: _____ Class: _____

Child's name: _____ Class: _____

Your signature: _____

Date: _____