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Head of School: Hayley Mapp B.Ed (Hons) Executive Headteacher: Andrew Morrish M.Ed headteacher@victoriaparkacademy.org.uk

9th December 2016.

Dear Parent/Carer

CHRISTMAS END OF TERM

School will be closing at 12 noon on the last day of term, Friday16th December.

Please collect your child at this early time. Unfortunately, staff will not be available to look after your child beyond this time.

If you would like us to provide your child with a packed lunch to take home, the cost is £1.00. There is no charge if you are entitled to free school meals.

If you would like a packed lunch, please return the form below, <u>along with payment.</u> Please return your form by <u>9.30am</u> on <u>Monday 12th December</u>.

Yours sincerely

HALOGE

111-001		
Head of School Mrs. Mapp		
×		
Dear Cook,		
Please provide my child Friday 16th December.	(name) in class	_ with a packed lunch to take home on
I would like the following sandwich fill	ing (please tick one)	· MM/
☐ Ham ☐ Cheese	☐ Tuna	Sellotape £1
\square I enclose £1.00 \square I am entitled to a free school meal		Here



Signed:













