

## **Site Manager**

### **Victoria Park Primary Academy**

**Hours:** 35 hours per week - 52 weeks per year

**Grade:** Band D £19,430 - £22,658

Victoria Park Academy caters for children aged 3 - 11 years. We are an 'Outstanding School' and we like to ensure that our school provides a safe and happy environment for all of our students, staff and visitors alike. As our school continues to grow, we are looking to recruit a further site manager to work alongside an existing member of staff.

The successful candidate will have a good up to date knowledge of health and safety procedures and have the practical skills to complete small projects. Day to day duties will include liaising with the other members of the site team, supervising the cleaning team, liaison with contractors, assisting in managing projects as well as helping to manage the upkeep of the building and the school grounds.

Victoria Park Primary Academy is committed to Safeguarding and promoting the welfare of children. The Successful candidate will be required to undertake an enhanced DBS disclosure.

Application forms can be downloaded from the school website at [www.victoriaparkacademy.org.uk](http://www.victoriaparkacademy.org.uk).

Please return to the attention of Mrs S Rackham, Business Manager or alternatively email to [susan.rackham@victoriaparkacademy.org.uk](mailto:susan.rackham@victoriaparkacademy.org.uk)

**Closing date for applications: 31.08.17**

**Interviews: Week commencing 11.09.17**